

## **CAPI Committee**

### **Meeting Results**

August 17, 2016 – Community Development Conference Room- 5:00 PM

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#### **Present:**

Steve Edwards Chair – Faith Based Commissioner

David Duxbury - District 1 Neighborhood Commissioner

“Chuck” McEachin – District 2 Neighborhood Commissioner

Fred Everette – District 5 Neighborhood Commissioner

Marcie Spragan - Neighborhood Development Associate

Jasmine Bryson - Neighborhood Development Associate

Keisha Whitley - Neighborhood Development Associate

Shanel Lewis - Neighborhood Development Associate

#### **Absent:**

Peggy Todd – At-Large Realtor Commissioner

Henry Mills – At-Large Business Commissioner

Stephanie Afonja – At-Large Non-Profit Commissioner

Lynn Allsbrook – Public Works Department

Pat Parker – Volunteer

Boris Peyton – Volunteer

#### **Visitor:**

James Harris

#### **• UPDATES:**

- **Home Repair Blitz** – Shanel provided the following
  - Considering expanding the neighborhood area
  - Considering doing a neighborhood event Sept 27<sup>th</sup> to get the word out, provide opportunity to explain the event and to recruit neighbors.
- **Statewide Neighborhood Conference** – Marcie provided an update
  - The Commission still has 1 ticket for the conference available
  - There are several folks from our neighborhoods planning to attend

#### **• “IDEA-LETTER”**

- The CAPI, after further review, has decided to eliminate the “Idea-Letter” from the CAP Grant process
  - This keeps the application and process simple
  - The “Idea-Letter”, at least at this point, will remain in the physical grant process

#### **• CAP GRANT APPLICATION REVIEW** – Staff provided a new application, which incorporated most of the “Idea-Letter”

- CAPI approves the new application with comments applied
- **Action** – Jasmine/staff to incorporate CAPI’s comments and reissue to CAPI members for final review

#### **• GRANT REVIEW SCORE SHEET** – To be used when evaluating grants

- **Action** – CAPI members are to review the Score Sheet and provide any and all comments to Jasmine and Steve via email as soon as possible

The meeting was adjourned at 6:15 PM

The next meeting is scheduled for Thursday September 22<sup>th</sup> @ 5 pm

Agenda TBD

Minutes by: Steve Edwards